



# **YEARLY STATUS REPORT - 2023-2024**

## **Part A**

### **Data of the Institution**

#### **1.Name of the Institution**

**ANJUMAN - I - ISLAM'S INSTITUTE  
OF HOSPITALITY MANAGEMENT**

- Name of the Head of the institution **Dr. Rukshana Billimoria**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **02222652272**
- Mobile no **9892112227**
- Registered e-mail **rukshana.principal@anjumanihmct.org**
- Alternate e-mail **manojbarbhai50@gmail.com**
- Address **Anjuman I Islam's Institute of  
Hospitality Management 92, Dr. D.  
N. Road, Opp. CSMT, Mumbai,  
Maharashtra**
- City/Town **Mumbai**
- State/UT **Maharashtra**
- Pin Code **400001**

#### **2.Institutional status**

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**

- Location **Urban**
- Financial Status **Self-financing**
- Name of the Affiliating University **University Of Mumbai**
- Name of the IQAC Coordinator **Dr. Manojkumar Barbhai**
- Phone No. **02222702997**
- Alternate phone No. **02222634685**
- Mobile **9870370474**
- IQAC e-mail address **iqac@anjumanihm.com**
- Alternate Email address **manojbarbhai50@gmail.com**

**3.Website address (Web link of the AQAR (Previous Academic Year)** <https://www.anjumanihm.com/>

**4.Whether Academic Calendar prepared during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: [https://www.anjumanihm.com/\\_files/ugd/2012ff\\_df60741abe584bab8acf7a206658430b.pdf](https://www.anjumanihm.com/_files/ugd/2012ff_df60741abe584bab8acf7a206658430b.pdf)

## 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>2.52</b>	<b>2024</b>	<b>25/04/2024</b>	<b>24/04/2029</b>

**6.Date of Establishment of IQAC** **06/05/2022**

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

**8.Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year** **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Implementation of Outcome-Based Education (OBE): Facilitated the adoption of OBE by revising course curricula, conducting workshops for faculty, and setting up mechanisms for tracking learning outcomes. Digital Transformation Initiatives: Introduced or enhanced Learning Management Systems (LMS) for online teaching, assessment, and feedback, ensuring seamless digital education practices. Faculty Development Programs (FDPs): Organized training sessions and seminars to upskill faculty in the latest teaching methodologies, research techniques, and use of technology in education. Strengthening Student Feedback Mechanism: Implemented a structured and transparent system for collecting, analyzing, and acting on student feedback to enhance teaching quality and overall institutional performance. Promoting Research and Innovation: Established research clusters, facilitated funding applications, and encouraged faculty and students to publish in high-impact journals, leading to an increase in the institution's research output.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
<b>Implementation of Outcome-Based Education (OBE):</b> Conducted workshops and revised curricula to align with OBE principles.	Learning outcomes and assessment rubrics were successfully integrated into all programs, enhancing student-centered education.
<b>. Digital Infrastructure Enhancement:</b> Upgraded the ERP and provided training for faculty and students.	Online teaching, assessments, and feedback mechanisms were effectively utilized, improving teaching-learning processes.
<b>Faculty Development Initiatives:</b> Organized FDPs and seminars on advanced teaching strategies, research methodologies, and ICT tools.	Increased faculty engagement in innovative teaching practices and research, resulting in higher publications and project grants.
<b>Student Support Services:</b> Established career counseling cells and conducted skill enhancement workshops.	Improved student placement rates and career readiness, with notable participation in internships and certifications.
<b>Strengthening Research and Innovation:</b> Encouraged interdisciplinary research and provided seed funding for innovative projects.	Enhanced research output, with increased publications in reputed journals and participation in conferences.

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	23/12/2024

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>ANJUMAN - I - ISLAM'S INSTITUTE OF HOSPITALITY MANAGEMENT</b>
• Name of the Head of the institution	<b>Dr. Rukshana Billimoria</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>02222652272</b>
• Mobile no	<b>9892112227</b>
• Registered e-mail	<b>rukshana.principal@anjumanihmct.org</b>
• Alternate e-mail	<b>manojbarbhai50@gmail.com</b>
• Address	<b>Anjuman I Islam's Institute of Hospitality Management 92, Dr. D. N. Road, Opp. CSMT, Mumbai, Maharashtra</b>
• City/Town	<b>Mumbai</b>
• State/UT	<b>Maharashtra</b>
• Pin Code	<b>400001</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>
• Financial Status	<b>Self-financing</b>

• Name of the Affiliating University	University Of Mumbai				
• Name of the IQAC Coordinator	Dr. Manojkumar Barbhai				
• Phone No.	02222702997				
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• Mobile	9870370474				
• IQAC e-mail address	iqac@anjumanihm.com				
• Alternate Email address	manojbarbhai50@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://www.anjumanihm.com/">https://www.anjumanihm.com/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.anjumanihm.com/file/s/ugd/2012ff_df60741abe584bab8acf7a206658430b.pdf">https://www.anjumanihm.com/ file s/ugd/2012ff_df60741abe584bab8acf7a206658430b.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.52	2024	25/04/2024	24/04/2029
<b>6.Date of Establishment of IQAC</b>			06/05/2022		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			4		

<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>Implementation of Outcome-Based Education (OBE): Facilitated the adoption of OBE by revising course curricula, conducting workshops for faculty, and setting up mechanisms for tracking learning outcomes. Digital Transformation Initiatives: Introduced or enhanced Learning Management Systems (LMS) for online teaching, assessment, and feedback, ensuring seamless digital education practices. Faculty Development Programs (FDPs): Organized training sessions and seminars to upskill faculty in the latest teaching methodologies, research techniques, and use of technology in education. Strengthening Student Feedback Mechanism: Implemented a structured and transparent system for collecting, analyzing, and acting on student feedback to enhance teaching quality and overall institutional performance. Promoting Research and Innovation: Established research clusters, facilitated funding applications, and encouraged faculty and students to publish in high-impact journals, leading to an increase in the institution's research output.</p>		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
<div></div>		

Plan of Action	Achievements/Outcomes
<b>Implementation of Outcome-Based Education (OBE):</b> Conducted workshops and revised curricula to align with OBE principles.	Learning outcomes and assessment rubrics were successfully integrated into all programs, enhancing student-centered education.
<b>. Digital Infrastructure Enhancement:</b> Upgraded the ERP and provided training for faculty and students.	Online teaching, assessments, and feedback mechanisms were effectively utilized, improving teaching-learning processes.
<b>Faculty Development Initiatives:</b> Organized FDPs and seminars on advanced teaching strategies, research methodologies, and ICT tools.	Increased faculty engagement in innovative teaching practices and research, resulting in higher publications and project grants.
<b>Student Support Services:</b> Established career counseling cells and conducted skill enhancement workshops.	Improved student placement rates and career readiness, with notable participation in internships and certifications.
<b>Strengthening Research and Innovation:</b> Encouraged interdisciplinary research and provided seed funding for innovative projects.	Enhanced research output, with increased publications in reputed journals and participation in conferences.
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
<b>Name</b>	<b>Date of meeting(s)</b>
College Development Committee	23/12/2024
<b>14.Whether institutional data submitted to AISHE</b>	
<b>Year</b>	<b>Date of Submission</b>
2022-23	07/02/2024
<b>15.Multidisciplinary / interdisciplinary</b>	



Multidisciplinary streams like Food Production, Food and Beverage Service, Housekeeping, and Front Office are essential in shaping well-rounded hotel management students. These streams provide a comprehensive understanding of various hotel operations, from culinary skills and guest service to cleanliness and front-desk management. By integrating these diverse areas, students gain practical expertise in kitchen management, customer service, housekeeping efficiency, and guest relations. This holistic approach ensures they are prepared for dynamic roles in the hospitality industry, fostering skills in leadership, teamwork, and problem-solving for successful career paths.

#### **16.Academic bank of credits (ABC):**

Institutes play a crucial role in raising awareness and fostering the creation of the Academic Bank of Credits (ABC) system for students. Efforts typically include organizing informational workshops to educate students about the benefits and opportunities ABC offers, such as credit transfer, flexibility in course selection, and the ability to combine learning from multiple institutions. Institutions also integrate ABC into their orientation programs and provide dedicated resources, such as online guides and counseling services, to assist students in understanding how to accumulate, manage, and transfer credits. Additionally, collaboration with other universities and regular updates through newsletters or social media campaigns help ensure students are well-informed about the evolving ABC framework and its impact on their academic journeys.

#### **17.Skill development:**

**Industry Collaborations and Internships:** Colleges partner with leading hotels and hospitality chains to provide students with hands-on experience through internships and live projects, allowing them to apply classroom learning in real-world settings. **Workshops and Masterclasses:** Specialized workshops and masterclasses are organized by industry professionals to enhance students' technical skills in areas such as food production, guest services, and event management. **Soft Skills Training:** To prepare students for customer-facing roles, colleges conduct training on communication, leadership, team management, problem-solving, and conflict resolution. **Certification Programs:** Many colleges offer additional certifications in specific areas like food safety, bar management, or digital marketing, helping students specialize and stand out in the job market. These efforts ensure that students are not only academically prepared but also industry-ready, with the right skills and confidence to

excel in the competitive hospitality industry
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>
<p>Indian Knowledge System is a new subject introduced under NEP 2020 and has been implemented from the academic year 2024-2025 by University of Mumbai BSc. HS program. Understanding the requirement of the subject we have incorporated the same in our discussions, which have greatly enriched our learning experience. Through these interactive and diverse teaching methods, we gain a deeper understanding of the richness of India's cultural heritage. The subject covers a wide range of topics that help us connect with our roots and appreciate the wisdom embedded in traditional Indian knowledge systems. One of the highlights is the focus on Indian languages, which helps us recognize their importance in preserving cultural heritage and facilitating communication. Learning about the history of Indian architecture and art gives us a visual representation of how different dynasties and regions have contributed to India's diverse and beautiful built environment. Additionally, the exploration of Indian customs and traditions helps us better appreciate their significance in daily life and societal practices. Overall, this subject fosters a sense of pride in India's rich legacy while encouraging us to preserve and promote it for future generations. Through the Indian Knowledge System, we not only learn about the past but also explore ways to integrate this knowledge into modern-day life, creating a balanced and inclusive approach to education.</p>
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>
<p>In the context of hotel management courses, Outcome-Based Education (OBE) focuses on ensuring that students acquire specific skills and competencies that are directly aligned with industry needs and expectations. This approach shifts the emphasis from traditional teaching methods to clearly defined learning outcomes, where the focus is on what students should be able to do by the end of the course. For hotel management students, this means mastering practical skills in areas such as customer service, food production, and operations management, as well as developing critical soft skills like communication, leadership, and problem-solving. By integrating real-world scenarios, industry collaborations, and continuous assessments, OBE ensures that graduates are not only academically proficient but also industry-ready, capable of addressing challenges and contributing to the growth of the hospitality sector</p>

## 20.Distance education/online education:

Online education for add-on courses offers significant advantages for regular hotel management students, providing them with opportunities to enhance their skills beyond the standard curriculum. These online courses, often specialized in areas like digital marketing, sustainable hospitality, or advanced culinary techniques, allow students to explore subjects that complement their core studies. They can learn at their own pace, gaining knowledge and certifications in niche fields that are highly valued by employers in the hospitality industry. Furthermore, online education in add-on courses helps students stay current with industry trends and technological advancements, making them more versatile and competitive in the job market. By engaging in these supplementary programs, hotel management students can expand their expertise, deepen their industry knowledge, and improve their employability.

### Extended Profile

#### 1.Programme

1.1

1

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1

120

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2

27

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	103
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	14
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	18
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	6
Total number of Classrooms and Seminar halls	
4.2	2,58,67,421.82
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	143
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
HEI prioritizes effective curriculum delivery through well-	

structured schedules and resources. Time tables are organized daily, weekly, and monthly to ensure smooth operations. The institute boasts an experienced faculty pool, inspiring students to excel in Hospitality Studies. A well-designed teaching plan emphasizes performance quality and efficiency. Syllabus accomplishment reports act as reference tools for tracking curriculum completion.

Teaching is conducted through offline and online lectures, allowing students to gain deeper insights into course content. Important notes provide concise summaries for easy understanding of key concepts. ICT-equipped classrooms enhance engagement and knowledge retention. Students' attendance is closely monitored as a measure of their well-being, with defaulters tracked via the college app. Irregular students are addressed through frequent PTA meetings.

Notices, updates, and materials are disseminated via bulk SMS and WhatsApp groups. The library serves as a comprehensive knowledge hub, complemented by state-of-the-art laboratories for experimental learning. Regular class tests and semester-end examinations foster better learning outcomes and involvement. Feedback systems enable continuous curriculum improvement.

HEI encourages collaborative and research-based projects, seminars, and competitions centered on curriculum themes. Methods like chalk-and-talk, along with inter-institutional collaborations, including teacher and student exchanges, further enrich the academic experience. Teacher-student committees ensure fulfillment of academic commitments.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.anjumanihm.com/_files/ugd/2012_ff_b100474fd81141d883e94c0c202dbb73.pdf">https://www.anjumanihm.com/_files/ugd/2012_ff_b100474fd81141d883e94c0c202dbb73.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Anjuman-I-Islam's Institute of Hospitality Management (AIIHM) stands as a prominent educational institution that offers high-quality programs in hospitality management. Central to its educational philosophy is its adherence to a well-structured

academic calendar, which plays a vital role in ensuring efficient time management and fostering the academic and personal development of its students. The institution's academic schedule is carefully planned to accommodate both learning and extracurricular activities, creating a balanced environment that helps students excel in their coursework while gaining practical exposure to the industry.

A key feature of AI-IHM's academic structure is its emphasis on Continuous Internal Evaluation (CIE), a system that contrasts with traditional one-time exams. CIE is implemented through regular assessments that include quizzes, assignments, group projects, presentations, and practical demonstrations. This system ensures that students are evaluated consistently throughout the term, offering multiple opportunities for them to demonstrate their academic progress and practical skills.

CIE allows for a more comprehensive assessment of a student's abilities, incorporating both theoretical knowledge and real-world application. By receiving frequent feedback, students are able to identify their strengths and weaknesses early, which enables them to improve continuously throughout the semester.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.anjumanihm.com/_files/ugd/2012ff_758f44eda78c408c9b25bb4713b0a8a6.pdf">https://www.anjumanihm.com/_files/ugd/2012ff_758f44eda78c408c9b25bb4713b0a8a6.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

350

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

#### Integrating Cross-Cutting Issues in the Hospitality Curriculum

The hospitality industry today extends beyond providing exceptional service to embracing values that ensure a responsible and inclusive future. Colleges integrate cross-cutting issues such as professional ethics, gender equality, human values, environment, and sustainability into their curriculum to prepare students for leadership roles in a conscientious global market. These issues, central to fostering a sustainable and inclusive industry, are pivotal to creating meaningful guest experiences and business success.

**Professional Ethics** Ethical principles like honesty, integrity, and fairness are vital in building trust with clients and colleagues. Hospitality students must learn ethical decision-making, addressing guest complaints, ensuring fair treatment, and managing stakeholder expectations effectively.

**Gender Equality** Promoting inclusivity and respect for diversity, hospitality education equips students to combat stereotypes and discrimination, fostering equality in workplaces and service delivery.

**Human Values** Empathy, respect, and compassion are integral to hospitality. Students are taught to provide personalized, dignified services that enhance guest experiences and business success.

**Environment and Sustainability** With climate change and resource depletion pressing global challenges, hospitality curricula incorporate eco-friendly practices like waste reduction, energy conservation, and sustainable sourcing. Students are encouraged to champion sustainability, ensuring the industry's future aligns with environmental preservation.



File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

230

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	A. All of the above
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**from the following stakeholders Students  
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.anjumanihm.com/feedback">https://www.anjumanihm.com/feedback</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.anjumanihm.com/feedback">https://www.anjumanihm.com/feedback</a>

## **TEACHING-LEARNING AND EVALUATION**

### **2.1 - Student Enrollment and Profile**

#### **2.1.1 - Enrolment Number Number of students admitted during the year**

##### **2.1.1.1 - Number of students admitted during the year**

**120**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

#### **2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

##### **2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**10**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the Anjuman-I-Islam's Institute of Hospitality Management the learning needs of students is a primary concern for prospective Hospitality Professionals. As a HEI we play a pivotal role by assessing students' learning levels and organise tailored programs for Advanced learners and Slow learners.

First, we evaluate students' learning abilities through Continuous Internal Assessments. Then we have interactive discussions with them and analyse their performance. This helps us to identify advanced learners and slow learners.

For advanced learners, specialised programs such as solving Psychometric Tests, workshops, research opportunities are designed to challenge their intellect and enhance their skills, and for slow learners we focus on the fundamental concepts, repeat practical sessions, and one-on-one coaching. Additionally videos were made and uploaded for the students so that they can practice.

By implementing this dual approach, the institute ensures a comprehensive learning environment that caters to varied learning paces.

File Description	Documents
Paste link for additional information	<a href="https://www.anjumanihm.com/_files/ugd/2012_ff_5864757f0d0f48ea9f8d4baaeb37e3d1.pdf">https://www.anjumanihm.com/_files/ugd/2012_ff_5864757f0d0f48ea9f8d4baaeb37e3d1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
350	14

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At Anjuman-I-Islam's Institute of Hospitality Management, we prioritize the teaching-learning process, distinguishing its central role in education, especially in Higher Education Institutes like Hospitality Studies. We are devoted to the continuous evolution of our Teaching Methodology. Our students come from varied upbringings. Some have basic knowledge, while others are from vernacular mediums. Many students enter Hotel Management without prior industry understanding. They join with varied goals, like working in Hotel industry or pursue further education in foreign countries. Considering these factors, we focus on student-centred Learning.

The 3 Students Centred Learning methods include-

1. Experimental Learning
2. Participative Learning and
3. Problem-Solving Methodologies

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.anjumanihm.com/files/ugd/2012_ff_1c93dea237d14ed1bf8d4ce9cb7a6766.pdf">https://www.anjumanihm.com/files/ugd/2012_ff_1c93dea237d14ed1bf8d4ce9cb7a6766.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At Anjuman-I-Islam's Institute of Hospitality Management we integrate Information and Communication Technology (ICT) in education as a customary practice in the teaching-learning process, to make learning interactive, appealing, and effective.

A lot of our students have no prior exposure about the Hospitality Industry; their basic objectives are varied, ranging from employment in Hospitality industry to pursuing education abroad. Taking all these factors into account, our focus remains committed

on student-centred learning.

Our Teachers use ICT-enabled tools such as, educational software, multimedia presentations, and online platforms to enhance learning experiences, conduct assessments, and provide timely feedback to Parents, ensuring seamless communication with our stakeholders.

We boast the best of facilities in all the core departments, such as

Food Production Department (Separate Kitchen for each Semester as per the syllabus requirement.

Food & Beverage Services (Training Restaurant and a Mock Bar).

Front Office (Lobby set up, Reception Counter, Duty Manager's Desk).

Housekeeping laboratories and Guestrooms are accurately designed to match authentic facilities, providing students with a genuine experience.

We house an IT Lab that is equipped with 30 computers with the latest hotel software. This ensures that our students gain practical expertise in using ICT tools.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

6

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

### Examination Grievance Redressal Procedure

#### Objective:

The objective of the Grievance Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute

#### Function:

The function of the cell is to look into the complaints lodged by any student, and judge its merit.

#### Composition Examination Grievance Redressal:

- Chairperson of the Exam – Committee is the Principal headed by the In-charge of the exam committee, who also looks for Unfair-Means.
- Grievance raised is solved by the In-charge of examination committee.

#### Scope:

The cell will deal with Grievances received in writing from the students about any of the following matters:-

- Academic Matters: Related to timely issue of duplicate Mark-sheets, Transfer
- Certificates, Conduct Certificates or other examination

related matters. Financial Matters: Related to dues and payments for various items from library, hostels etc.

- Other Matters: Related to certain misgivings about conditions of sanitation, preparation of food, availability of transport, victimization by teachers etc

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://www.anjumanihm.com/files/ugd/2012_ff_245595d5cebc42c49363c53f77917078.pdf">https://www.anjumanihm.com/files/ugd/2012_ff_245595d5cebc42c49363c53f77917078.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

#### Examination Committee:

The Committee consists of Convener, Co-Convener and members from all Undergraduate departments. Non-teaching staff also lend their support in administrative work. The examination committee performs following functions to maintain transparency and robustness of examination procedure:

#### For internal and semester end examinations:

- Time table and seating arrangement for examination are displayed on the notice board adequately in advance. For internal examination, the syllabus is declared by the subject teacher and semester end examination is conducted on the entire syllabus.
- The question papers are verified to eliminate errors and stored in a sealed envelope.
- Supervision duty charts are drafted and informed to teachers.
- Separate seating arrangement for students with learning disability and the writer, reader and extra time to such students as per university guidelines.
- Requisite number of copies are printed just 2 hours before the actual examination.
- Attendance of students is maintained properly during examination.
- Any unfair activity of the student is reported to the Unfair Means Committee for appropriate investigation and action.



- The Examination Committee determines the deadline for assessment of answer books. Teachers update marks in result processing software "Graded"

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.anjumanihm.com/files/ugd/2012_ff_70d3b78ca0134be8acb5d7ef0a75778c.pdf">https://www.anjumanihm.com/files/ugd/2012_ff_70d3b78ca0134be8acb5d7ef0a75778c.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

**1. Evaluation Process:** The programme outcomes and Programme Specific outcomes are assessed with the help of course outcomes of the relevant programme through direct evaluation process. It is provided through University Examinations, Internal exams, Internal and Home assignments. Students under university examination are evaluated for 75% of total marks and institution for 25% marks as internal assessment. Evaluation outcome is about 75-80% of all course.

**2. Industrial Outcome:** The Institution has carried Industrial Visit Programme, Training Programme for BSc (HS). Institution organized Education Trip to increase the industrial and practical knowledge of students.

**3. Placements:** One of the most important Programme Outcome of Undergraduate Degree is the employability of students upon successful completion of their degree programme. The college has a vibrant Placement Cell, which caters to the demands of companies from different sectors.

**4. Higher Studies:** another parameter to measure attainment of POS and Cos is through progression of students towards higher studies in educational institutions in India and for post-graduation in Indian and Foreign Universities.

The HEI is very keen on Quality and Quantity education in programmes and courses.

The POs and COs to treat as guidelines and pathways for teaching learning and evaluation process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.anjumanihm.com/poco">https://www.anjumanihm.com/poco</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**1. Department of Bachelor of Science (Hospitality Studies) conducted Semester I, III AND V**

1. The number of student appeared for the examination were 120, 124 & 103 out of which the number of students passed 95, 113 & 76 respectively.
2. Attainment percentage is of Semester I- 79.20%, III-91.2% & V- 73.8%.
3. Number of students secured above 60% for semester I - 75, III - 84 & V -76
4. Students secured below 60% for Semester I- 20, III- 29 & V -20

**2. Department of Bachelor of Science (Hospitality Studies) conducted Semester II, IV & VI**

1. The number of students who appeared for the examination were 119,122 &103 out of which the number of students passed 98, 107 & 82
2. Attainment percentage is of Semester II-82.4%, IV- 87.7% & VI- 79.7% Number of Number of Students secured above 60% for semester II- 77, IV- 86 & VI-80
3. Students secured below 60% for Semester I- 20, III- 29 & V - 00
4. Students who secured below 60% for semester II-21, IV -21 & VI -2.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.anjumanihm.com/_files/ugd/2012ff_04ec051da2d7467b82d011dbbb461600.pdf">https://www.anjumanihm.com/_files/ugd/2012ff_04ec051da2d7467b82d011dbbb461600.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

82

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="http://www.mumresults.in/F24/1S00416U21.pdf">http://www.mumresults.in/F24/1S00416U21.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://www.anjumanchtmsr.com/\\_files/ugd/2012ff\\_85d2bf703e6e40439f7ffca77eb3ec4c.pdf](https://www.anjumanchtmsr.com/_files/ugd/2012ff_85d2bf703e6e40439f7ffca77eb3ec4c.pdf)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

#### 1.Ecosystem for innovations in AII-IHM

For the past thirty years, AII-IHM has been a professional hospitality institution that develops experts for the HM industry. AII-IHM has created an innovation environment. To research new procedures, acquire new technologies, and put creative ideas into practice in order to improve outcomes for the sector and its clients. Rethinking conventional tourism and destination structures is the goal of the recently proposed ecosystem for innovations.

#### 1. AII-IHM initiatives for transfer of knowledge

1. Magnfest- An Event Managed By Third Year Students - AII IHM & AII CHTMSR jointly organizes 2days mega scale event every year in the month of December from last 13 years. This fest involves all the acts like purchasing, budgeting, cooking, plating and serving along with marketing. The motto of the event is make students have glimpse of actual hospitality business which may help them in their future endure.
2. Continues Research Innovations Review: AII IHMs faculty pool and students throughout their academic year keep themselves busy in creation of new knowledge. It leads to continuous research innovations and reviews though various events, recipes, mixology, fruit carving, flower arrangement, entertainment, servings, nutrition's etc. which completes the cycle of innovation ecosystem to creates knowledge.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.anjumanihm.com/_files/ugd/2012_ff_74048b95784d446a8b2eab36d1a1191b.pdf">https://www.anjumanihm.com/_files/ugd/2012_ff_74048b95784d446a8b2eab36d1a1191b.pdf</a>

#### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

##### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	<a href="https://www.anjumanihm.com/research2024">https://www.anjumanihm.com/research2024</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

To raise students' awareness of community needs, our institute hosts numerous outreach events that bridge the gap between academia and the neighborhood, fostering meaningful connections. Students actively engage in social service projects that enhance their emotional and social development, contributing to their holistic growth. The institute organizes a range of initiatives addressing issues such as cleanliness, environmental conservation, women's empowerment, and national integrity through the DLLE program. These events empower students to tackle societal challenges, offering hands-on experience and a deeper understanding of community needs. One of our most successful programs, "Magn," unites students, faculty, staff in impactful service activities like blood donation drives, public space cleanups, and educational workshops. Through these endeavors, participants cultivate empathy, a sense of responsibility, and an appreciation for giving back to society. Over time, our institute's engagement with the neighborhood has strengthened, creating a harmonious and collaborative relationship with the local community, which views the institute as a partner in progress. This commitment to outreach underscores our belief in the transformative power of education, shaping students into compassionate, socially aware individuals while enriching the community. Ultimately, we ensure that our graduates excel academically and carry forward a legacy of social responsibility and active citizenship.

File Description	Documents
Paste link for additional information	<a href="https://www.anjumanihm.com/_files/ugd/2012ff_1b6cf88cc2ec4dbcb2ffef3eff90f41c.pdf">https://www.anjumanihm.com/_files/ugd/2012ff_1b6cf88cc2ec4dbcb2ffef3eff90f41c.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### **3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

#### **3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

7

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### **3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**



**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

271

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

9

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The availability of robust infrastructure and physical facilities is essential for effective teaching, learning, and institutional functioning. Anjuman-I-Islam's IHM, guided by its vision to provide a benchmark experience in education, boasts state-of-the-art infrastructure, learning resource centers, ICT facilities, and spaces for extension activities that serve students, staff, and society.

**Academic Infrastructure:** The institute offers five air-conditioned, ICT-enabled classrooms and eight advanced laboratories equipped for practical learning. A well-stocked Learning Resource Center/library with eight PCs and internet access supports research and academics. Faculty enjoy modern staffrooms with five internet-enabled PCs, while 143 computers (1:3 student ratio) cater to academic, practical, and research activities.

**Administrative Infrastructure:** The administrative wing includes a spacious principal's office, ICT-enabled administration offices with six PCs and internet, a waiting lounge, conference rooms, a reception area, examination and NAAC rooms.

**Extension Infrastructure:** The institute houses a fully air-conditioned, ICT-enabled auditorium, two playgrounds for outdoor sports, and facilities for yoga and indoor activities.

**General Utilities:** Facilities include clean, hygienic washrooms, locker rooms, common rooms, filtered water coolers, lifts, CCTV surveillance, and fire safety systems. Safety is prioritized

through fencing and security guards.

Anjuman-I-Islam's IHM ensures its infrastructure meets the highest standards, supporting holistic education and development.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.anjumanihm.com/files/ugd/2012ff_9cb3781bffff14d739524e54a95d38d1e.pdf">https://www.anjumanihm.com/files/ugd/2012ff_9cb3781bffff14d739524e54a95d38d1e.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The availability of robust infrastructure and physical facilities is essential for effective teaching, learning, and institutional functioning. Anjuman-I-Islam's IHM, guided by its vision to provide a benchmark experience in education, boasts state-of-the-art infrastructure, learning resource centers, ICT facilities, and spaces for extension activities that serve students, staff, and society.

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**Anjuman-I-Islam's IHM ensures its infrastructure meets the highest standards, supporting holistic education and development.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.anjumanihm.com/_files/ugd/2012ff_9cb3781bfff14d739524e54a95d38d1e.pdf">https://www.anjumanihm.com/_files/ugd/2012ff_9cb3781bfff14d739524e54a95d38d1e.pdf</a>

#### **4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**6**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.anjumanihm.com/_files/ugd/2012ff_9cb3781bfff14d739524e54a95d38d1e.pdf">https://www.anjumanihm.com/_files/ugd/2012ff_9cb3781bfff14d739524e54a95d38d1e.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### **4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

##### **4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**25867422**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### **4.2 - Library as a Learning Resource**

#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

AII-IHM's Library is partially automated with digital facilities using e-Granthalay software, which is an open-source integrated library system. In addition to it library also have the subscriptions of e-resources and print journals. Library used maximum by the faculty and students of the HEI.

The library is situated on first floor of the college building and is easily accessible from all corners of the college premises. It has a carpet area of about 1060 sq. ft. with capacity of accommodating 50 students and 10 faculty members at time. Library is partially computerized with the use of E-Granthalaya library software. The college library serves as a portal to information and offers a fundamental basis for lifelong learning, independent judgment, and the cultural development of both students and faculties.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.anjumanihm.com/_files/ugd/2012ff_685161e52ccb4d4385d4f5f40cff6062.pdf">https://www.anjumanihm.com/_files/ugd/2012ff_685161e52ccb4d4385d4f5f40cff6062.pdf</a>

#### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

## 0.52

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

## 11

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Today's education is deeply intertwined with Information Technology (IT), and the integration of IT in education is more significant than ever. HEI is frequently updates it's IT Facilities and provides sufficient bandwidth of internet connection for local network computers and WiFi Connection for the curricular and co-curricular academic purpose.

HEI generally put efforts to update on following IT facilities,

1. IT facilities available in HEI -
2. IT FACILITIES UPDATION BY HEI
3. HEI Wi-Fi Facilities
4. HEI - Updation of Antivirus
5. Internet Band width in HEI - FOR LAN & Wi-Fi systems
6. EPBX System
7. Staff Attendance - Biometric & Spine HR
8. MasterSoft Cloud ERP Software for College Management.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.anjumanihm.com/files/ugd/2012ff_9cb3781bfff14d739524e54a95d38d1e.pdf">https://www.anjumanihm.com/files/ugd/2012ff_9cb3781bfff14d739524e54a95d38d1e.pdf</a>

**4.3.2 - Number of Computers**

143

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

2,58,67,421.82

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Policies on the Use of Laboratories

1. Students are required to use the laboratory to perform practical tasks in accordance with the syllabus and under the guidance of teachers, as per the scheduled timetable.
2. Students and staff must obtain prior permission from the Head of the Department (HOD) to use the laboratory for additional practical tasks or project work.
3. Required instruments are issued to students by the laboratory in-charge upon submission of their ID cards.

#### Policies for the Maintenance of the Library

1. Cleaning of cupboards, book cabinets, tables, chairs, and other furniture is carried out regularly to ensure proper upkeep.
2. Books identified for withdrawal are marked as 'Withdrawn' in the Accession Register against their respective accession numbers.

#### Policies for the Maintenance of the Play Ground

1. The playground is continuously monitored, and any overgrown grass is promptly removed.
2. Proper hygienic conditions are maintained on the playground at all times.

#### Policies for the Maintenance of Classrooms

1. Regular inspections of classroom furniture, including its condition and arrangement, are conducted by non-teaching staff. Any required repairs are reported to the authorities.
2. Technicians conduct routine monitoring of lights and fans,



ensuring timely maintenance and repairs as necessary.

3. Teachers provide regular feedback on the functionality of projectors and mini computers installed in classrooms. Maintenance is carried out whenever needed.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.anjumanihm.com/files/ugd/2012ff_9cb3781bfff14d739524e54a95d38d1e.pdf">https://www.anjumanihm.com/files/ugd/2012ff_9cb3781bfff14d739524e54a95d38d1e.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

41

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>E. none of the above</b>
---	-----------------------------

File Description	Documents
Link to Institutional website	<a href="https://www.anjumanihm.com/files/ugd/2012ff_6f0cb644b1dd4fd2a67c8f7747bbcb7f.pdf">https://www.anjumanihm.com/files/ugd/2012ff_6f0cb644b1dd4fd2a67c8f7747bbcb7f.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>
<b>0</b>

<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>
<b>0</b>

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The Institution has a transparent</b>	<b>A. All of the above</b>
--	----------------------------

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

48

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Anjuman Institute of Hotel Management (IHM) is committed to fostering an environment that promotes student representation and active engagement in various administrative, co-curricular, and extracurricular activities. The institute provides structured opportunities for students to participate in decision-making processes through student councils and representation on academic and administrative bodies, adhering to established norms and procedures.

The student council at Anjuman IHM acts as a vital link between the administration and the student body. It ensures that the voices of students are heard and their concerns are addressed effectively. Through this platform, students are encouraged to collaborate with faculty and management to contribute to institutional development. These participatory roles enhance students' leadership skills, accountability, and teamwork, preparing them for the dynamic hospitality industry.

Anjuman IHM also emphasizes active participation in co-curricular and extracurricular activities. Events such as cultural festivals, culinary competitions, and community outreach programs enable students to showcase their talents and develop essential soft skills like communication, creativity, and adaptability. By facilitating student-led initiatives, the institute ensures a well-rounded educational experience.

Through its inclusive policies and support mechanisms, Anjuman IHM not only nurtures academic excellence but also cultivates a culture of engagement and empowerment, equipping students for professional and personal success.

File Description	Documents
Paste link for additional information	<a href="https://www.anjumanihm.com/files/ugd/2012_ff_fc12dd35b8174bbe965bcdd3f0d66091.pdf">https://www.anjumanihm.com/files/ugd/2012_ff_fc12dd35b8174bbe965bcdd3f0d66091.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Anjuman Institute of Hotel Management (IHM) prides itself on its vibrant and registered Alumni Association, which plays a significant role in the institution's continuous growth and development. Alumni serve as valuable stakeholders, contributing through financial support and other meaningful services that enhance the academic and professional opportunities available to current students.

The association offers mentorship and networking opportunities. Alumni members, who hold esteemed positions in the hospitality sector, share their expertise and experiences to guide students in career planning and skill development. They also assist with

internship placements and job referrals, thus strengthening the institution's ties to the industry.

Through its unwavering commitment, the Alumni Association not only contributes to the material and intellectual growth of Anjuman IHM but also reinforces its reputation as a premier institute for hospitality education. This enduring partnership benefits both the institution and its aspiring professionals.

File Description	Documents
Paste link for additional information	<a href="https://www.anjumanihm.com/_files/ugd/2012ff_04de0b200e1342fdb413a5e18229a2f.pdf">https://www.anjumanihm.com/_files/ugd/2012ff_04de0b200e1342fdb413a5e18229a2f.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### **The Governance of Anjuman I Islam IHM**

**a) AII IHM - It is Anjuman I Islam's Institute of Hospitality Management,**

**Mumbai**

**b) Governance body- AII IHM is governed by Anjuman I Islam Trust, Mumbai**

**c) Establishment of Governance- Anjuman I Islam Trust established in 1874**

**d) Features of Governance-**

It started with one school and today it has more than eighty institutions from pre-primary schools to graduate and postgraduate level including, College of Engineering, Polytechnics, Unani Medical College, College of Education, College of Commerce & Economics, Institute of Hospitality Management, College of Home Science, School of Pharmacy and School of Architect. It has a high reputation of being a Muslim minority organization catering to the needs of more than 1.10 lacs students from various communities under its umbrella.

Leadership of Governance is in accordance of vision

Our main focus is towards quality education, transparency, growth to become world class Educational Social Service organization.

Our Alumni shows that our Leadership of Governance is in accordance of vision

Leadership of Governance is in accordance of mission

Our Faculty members are eclectic blend with both Academic qualifications and industry experience and are inspired to pursue further education and also delve into research methodology.

At Anjuman-I-Islam's IHM our authorities ensure that the faculty members are always motivated and thence with full vigour and force impart innovative and quality education to our students so that they become dynamic and courteous hospitality personnel and entrepreneurs for the industry.

File Description	Documents
Paste link for additional information	<a href="https://www.anjumanihm.com/_files/ugd/2012ff_c3860e633ca34cd6ba22674f7176c715.pdf">https://www.anjumanihm.com/_files/ugd/2012ff_c3860e633ca34cd6ba22674f7176c715.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**Decentralization practices by Governance**

The Management meets regularly, to review the functioning of the institution.



The Decentralisation of Governance has following setup, as-

A) Chairman B) Vice Chairman C) Secretary D) Treasurer

a) IHM Principal b) Faculties c) Supporting staff d) Admin

I) IHM admin II) Sr. Clerk III) Jr. Clerk IV) House keepings V) Securities

Internal Decentralisation- Principal, Faculties, Committees for academics, administration, Extension etc.

It shows Decentralisation of Governance in Anjuman I Islam's Institute of Hospitality Management.

#### Participative Practices by Governance

Managing committee meets monthly. It review the functioning of the institution. It suggests corrective measures. It comprises of members of various committee of Higher Education of college management. It also consists of President, Vice President, Treasurer and secretary of Anjuman I Islam meets once in month as participative practices.

Principal meets, calls meetings of Academic staff for Academic – Administrative difficulties. Faculty of AII IHM had minimum 25 committees like Exam committee, Anti ragging committee, Redressal committee and so on. In many committees students are also active members.

It all indicates participative practices by Governance at every tier for better governance.

File Description	Documents
Paste link for additional information	<a href="https://www.anjumanihm.com/files/ugd/2012ff_19073387f38c44f6b4e89996b4d0a864.pdf">https://www.anjumanihm.com/files/ugd/2012ff_19073387f38c44f6b4e89996b4d0a864.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Anjuman-I-Islam's Institute of Hospitality Management (AII IHM) has outlined a comprehensive perspective plan to achieve academic and administrative excellence for the academic year 2023-24. The plan emphasizes key objectives such as maintaining consistent academic performance, fostering learner-centric teaching methods, ensuring transparency in student evaluations, and developing robust mentoring systems. Additionally, it aims to inculcate a research culture among faculty and students, introduce skill development programs to enhance employability, and encourage entrepreneurship. To achieve these goals, the IQAC has proposed strategic actions including enforcing strict attendance norms, conducting practice tests, organizing guest lectures, and providing faculty development programs. Efforts will also focus on enhancing ICT-enabled teaching, introducing value-added certificate courses, and creating a greener campus. The administrative efficiency of AII IHM is further supported by a structured hierarchy, ranging from the principal and faculty to supportive and administrative staff, ensuring smooth functioning. The institute's governance, aligned with state and central regulations, also emphasizes fair appointment and service rules. A key feature of this plan is its alignment with the institution's vision and mission, aiming to consistently review and improve academic and research standards. Through these initiatives, AII IHM continues to establish itself as a leader in hospitality education, shaping professionals for global excellence.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.anjumanihm.com/_files/ugd/2012ff_736cb77b531a407a8a55ab15fe864214.pdf">https://www.anjumanihm.com/_files/ugd/2012ff_736cb77b531a407a8a55ab15fe864214.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**Functioning of the AII IHM bodies effective and efficient as visible**

**A. Through policies**

**B. Through administrative set up**

**C. Through appointment & Service rules**

A) Through policies- Anjuman-I-Islam's Institute of Hospitality Management continues to carve its indelible mark in the domain and subdomains of Hospitality. The institute has embarked on an immutable endeavour of providing quality Hospitality Education and has been providing professionals for the hospitality and allied sectors with its vast academic portfolio that comprises of Diploma, Undergraduate, and Master's programme.

?

With Anjuman-I-Islam's earnest pursuit of sculpting young aspirants into industry-ready professionals, the institute has become a preferred hiring base for numerous Hospitality and allied organizations. Today Anjuman-I-Islam's IHM proudly boasts of a global alumni network placed in the top echelons of management at prominent leadership positions & also successful entrepreneurs.

File Description	Documents
Paste link for additional information	<a href="https://www.anjumanihm.com/_files/ugd/2012ff_736cb77b531a407a8a55ab15fe864214.pdf">https://www.anjumanihm.com/_files/ugd/2012ff_736cb77b531a407a8a55ab15fe864214.pdf</a>
Link to Organogram of the institution webpage	<a href="https://www.anjumanihm.com/organogram">https://www.anjumanihm.com/organogram</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**AII IHM is HEI who has Effective welfare for staffs**

1. Performance appraisal for staff - Employees behavior and performance is final outcome to invest in the pillars of betterment policies of HEI
2. Motivation to Staff : HEI motivates staff members through Awards and appreciation
3. Employees Co-operative credit society - Its assist employee for a quick and reliable financial need
4. EPF for staff – Management contributes the amount.
5. Food for all staff – HEI provide lunch for all the staff every day.
6. Uniforms for teaching & non-teaching staff – HEI provides

uniforms to all support staff

7. Job securities by HEI – approvals, permanent orders to employees
8. Manual – Rule book for services, leaves, promotions by rule book.
9. Spacious ambience infrastructure for staffs – Up to mark ambience for staff
10. Work culture – HEI encourages healthy atmosphere for better work output.
11. Scope for holistic development – HEI motivates for research, book writing, book publication, teaching facilities, library, gym, help each staff for its holistic development.
12. Educational environment – HEI has educational environment which includes curriculum enrichment, teaching and learning, innovation, ecosystem, cultural, sports, social involvement of staff for students.
13. Travelling Allowances – HEI contributes in Travelling allowance during official work

File Description	Documents
Paste link for additional information	<a href="https://www.anjumanihm.com/_files/ugd/2012ff_ac604dc1ee4d4bc0809a6b043d53d29b.pdf">https://www.anjumanihm.com/_files/ugd/2012ff_ac604dc1ee4d4bc0809a6b043d53d29b.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

5

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

HEI undergoes the process of evaluating the performance of employees in the academic year time period. HEI evaluate productivity of teaching and non-teaching staff. HEI identifies their performance and methods to improve the performance and quality of staff.

AII IHM follows the technique for performance appraisal system which has four significant steps as goal settings, evaluation standards, analysis, and periodic review.

Goal setting each employee is assigned certain goal based on the skills and job roles. HEI compiles the employer to improve mental, physical, and social involvement. HEI keen on this arrangement for performance appraisal.

Evolution standards – HEI published goals for teaching and non-teaching, general while teaching learning to achieve compulsory with evaluation standards.

Analysis – HEI has its team of experts for analysis of the performance, involvement, output, progression, students" relation, teaching methodology like evaluative metrics. It is a continuous process of appraisal.

Periodic revival – is carried out at two levels. At basic level, principal of college along with seniors from other HEL. The periodic review of non-teaching is carried out by audited statement etc.

File Description	Documents
Paste link for additional information	<a href="https://www.anjumanihm.com/_files/ugd/2012ff_64e43722e7da4c58a6fd70a01957762b.pdf">https://www.anjumanihm.com/_files/ugd/2012ff_64e43722e7da4c58a6fd70a01957762b.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- **Finance Committee:** HEI formed the finance committee to monitor optimum utilization of resources and funds.
- **Purchase Committee:** Quotations are invited from vendors for purchase of requirements of HEI.
- **Scrutiny of Quotations:** It is done by finance and purchase Committee with standard parameters decisions taken for finalization of quotations.
- **Budget Committee:** The principal along with accounts, admin and finance, purchase committee consultations, the budget for financial year is prepared for optimal utilization of resources and funds.
- **Concern of Management:** At major steps the Principal always concerns the Management for directives and decisions.
- **Accounts and Audit:** To check and verify the finance, purchase, expenses and income, resources and funds HEI appoints the statutory auditors-Internal as well as External Auditor.
- **To promote academics :** HEI has strategy for optimal utilization of resources and funds to promote academics, ICT facilities ,library facilities , laboratory equipment's, laboratory needs staff salaries and staff and student welfare.



File Description	Documents
Paste link for additional information	<a href="https://www.anjumanihm.com/files/ugd/2012ff_182165b402954039bdd4875d4d23a4d9.pdf">https://www.anjumanihm.com/files/ugd/2012ff_182165b402954039bdd4875d4d23a4d9.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1046459

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- **Finance Committee:** HEI formed the finance committee to monitor optimum utilization of resources and funds.
- **Purchase Committee:** Quotations are invited from vendors for purchase of requirements of HEI.
- **Scrutiny of Quotations:** It is done by finance and purchase Committee with standard parameters decisions taken for finalization of quotations.
- **Budget Committee:** The principal along with accounts, admin and finance, purchase committee consultations, the budget for financial year is prepared for optimal utilization of resources and funds.
- **Concern of Management:** At major steps the Principal always concerns the Management for directives and decisions.
- **Accounts and Audit:** To check and verify the finance, purchase, expenses and income, resources and funds HEI appoints the statutory auditors-Internal as well as External Auditor.

- To promote academics : HEI has strategy for optimal utilization of resources and funds to promote academics, ICT facilities ,library facilities , laboratory equipment's, laboratory needs staff salaries and staff and student welfare.
- To promote research activities
- To Promote teaching learning enthusiasm
- To promote extension activities, social activities
- To promote distinctiveness of institute, best practices of students.
- To promote quality education by undergoing assessment and accreditation process (NAAC)

File Description	Documents
Paste link for additional information	<a href="https://www.anjumanihm.com/_files/ugd/2012ff_a6d1e27a3c1c40f4af295a42dbc2aa51.pdf">https://www.anjumanihm.com/_files/ugd/2012ff_a6d1e27a3c1c40f4af295a42dbc2aa51.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Anjuman I Islam's Institute of Hospitality management has rich culture of institutional functioning through participation among all stakeholders especially faculty, students, employer and alumni. The IQAC plays an important role in ensuring quality of the functioning of administrative and academic units of the college. The Internal Quality Assurance Cell constantly reviews, monitors and modifies the strategies, process and measures in practice to sustain and improve the quality of teaching- learning and upgrade the know-how and domain knowledge of its faculty members. It is mandatory for all the faculty members to submit Annual Performance Appraisal Report (APAR) which tends to self-evaluate them on the basis of a number of performance indicators viz. Research publications, paper presentations in National and International Conferences, innovative practices in teaching, awards extracurricular activities, commitment to social causes through extension activities and other academic achievements.

These have been diligently implemented by the authorities and serve as effective mechanisms of self-evaluation.

IQAC contribution for institutionalizing in -

1. The quality assurance strategies & processes
2. Teaching - Learning process
3. Structures & methodologies of operations at periodic intervals
4. Structures & methodologies of learning out comes at periodic intervals
5. Recording the incremental improvements in various activities

File Description	Documents
Paste link for additional information	<a href="https://www.anjumanihm.com/_files/ugd/2012ff_490f2e8c919f47e6aaf15e35c095ccc5.pdf">https://www.anjumanihm.com/_files/ugd/2012ff_490f2e8c919f47e6aaf15e35c095ccc5.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution systematically reviews its teaching-learning processes, operational structures, methodologies, and learning outcomes at regular intervals through the Internal Quality Assurance Cell (IQAC), established in accordance with the prescribed norms. The IQAC plays a pivotal role in monitoring and evaluating the overall functioning of the institution, ensuring quality standards are maintained and continuously improved. These periodic assessments help identify strengths and areas for improvement, leading to incremental progress in various academic, administrative, and co-curricular activities, thereby fostering a culture of excellence and innovation.

File Description	Documents
Paste link for additional information	<a href="https://www.anjumanihm.com/_files/ugd/2012ff_206a6202891c497aa6033bce64f0b014.pdf">https://www.anjumanihm.com/_files/ugd/2012ff_206a6202891c497aa6033bce64f0b014.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.anjumanihm.com/_files/ugd/2012ff_98b80d3e748d4867a333f66ec18d0339.pdf">https://www.anjumanihm.com/_files/ugd/2012ff_98b80d3e748d4867a333f66ec18d0339.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The college actively promotes gender equality through a comprehensive Gender Audit, which evaluates initiatives and facilities supporting gender equity. Key measures include a focus on the education and empowerment of girls, especially from minority communities, with a steady increase in female student enrollment over the past five years. The institution ensures a safe and supportive campus with a near-equal ratio of female to male faculty, providing mentorship and counselling for female students.

Facilities such as a dedicated girls' common room, secure campus infrastructure, surveillance systems, and hygienic washrooms with essential sanitary provisions contribute to a secure and comfortable environment. Gender sensitization is integrated into the curriculum through faculty development programs and specialized courses, while co-curricular activities ensure equal opportunities for female students in sports, culture, and community work. The college's concerted efforts foster a progressive atmosphere for gender equality and female empowerment.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.anjumanihm.com/_files/ugd/2012ff_2e4fb6a369d54a79841813467eed450b.pdf">https://www.anjumanihm.com/_files/ugd/2012ff_2e4fb6a369d54a79841813467eed450b.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.anjumanihm.com/_files/ugd/2012ff_2e4fb6a369d54a79841813467eed450b.pdf">https://www.anjumanihm.com/_files/ugd/2012ff_2e4fb6a369d54a79841813467eed450b.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The institution embraces a wide range of Green Campus initiatives that promote sustainability and environmental responsibility. It follows the principles of reducing, reusing, and recycling resources to minimize waste. A strong emphasis is placed on reducing plastic usage through its plastic-free campus policy, which aims to eliminate single-use plastics (SUP) and encourages alternatives like reusable steel cutlery and crockery. The

institution also supports local purchasing to reduce carbon footprints and engages in reselling unused items to maximize resource efficiency.

Energy conservation is a priority, with policies encouraging the use of energy-efficient LED bulbs, 3-star or 5-star electrical appliances, and ensuring that equipment is turned off when not in use. The institution also reduces paper usage by promoting digital communication and e-resources, including e-books, e-journals, and e-currency transactions.

Water dispensers are installed throughout the campus to reduce bottled water waste, and indoor plants enhance air quality and aesthetics. Every year, as part of community service, students participate in activities like trash pick-up in public areas and sapling plantation. The institution also encourages students to take the "Green Pledge," instilling values of environmental conservation. Together, these initiatives create a sustainable, eco-friendly campus environment that fosters environmental awareness and action.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**C. Any 2 of the above**

<b>1.Restricted entry of automobiles</b> <b>2.Use of bicycles/ Battery-powered vehicles</b> <b>3.Pedestrian-friendly pathways</b> <b>4.Ban on use of plastic</b> <b>5.Landscaping</b>	
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b>	<b>B. Any 3 of the above</b>

**5. Provision for enquiry and information :  
Human assistance, reader, scribe, soft copies  
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is dedicated to fostering an inclusive environment that mirrors India's rich diversity, embracing students from various cultural, linguistic, religious, and regional backgrounds. It promotes harmony and mutual respect, encouraging cultural, regional, and linguistic diversity while ensuring communal and socio-economic inclusion.

Cultural diversity is celebrated through events and festivals that honor India's heritage, and regional harmony is fostered by welcoming students from different parts of the country. Linguistic diversity is maintained through inclusive practices, ensuring students and staff from different language backgrounds feel valued. The institution also adopts a non-discriminatory approach, providing equal opportunities to students regardless of their community or socio-economic status, reinforcing its commitment to communal and social equity.

To promote awareness of constitutional obligations, the institution organizes programs like Faculty Development sessions, educating staff on their responsibilities as citizens and emphasizing constitutional values. These efforts create a supportive environment that encourages unity and respect, reflecting the secular and inclusive ethos of the country. Through these initiatives, the institution ensures a harmonious campus where diversity is not only accepted but celebrated.



File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

India's secular identity and rich ethnic diversity are reflected in its linguistic, regional, and religious variety, showcasing the nation's beauty in the peaceful coexistence of people from different backgrounds. Indians share values of brotherhood, harmony, and mutual respect. The institution, with its diverse student body representing various cultures, languages, religions, and regions, serves as a microcosm of India. It actively fosters a welcoming and inclusive atmosphere that promotes unity and tolerance.

The institution prioritizes the following key areas: cultural, regional, and linguistic diversity, communal socio-economic harmony, and awareness of constitutional obligations. To promote cultural diversity, the curriculum includes lessons on India's diverse heritage, complemented by the celebration of festivals and events. Regional diversity is embraced by admitting students from different backgrounds and fostering unity through cultural activities. As a minority institution, the college strives to maintain linguistic diversity, ensuring inclusivity for students from various language and cultural groups.

The institution also upholds socio-economic and communal harmony, adopting a non-discriminatory approach toward students regardless of community or financial background. Additionally, it raises awareness of constitutional responsibilities through Faculty Development programs, educating staff on their rights and duties as citizens to nurture social harmony.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.anjumanihm.com/_files/ugd/2012_ff_f0eb3da5114f49c99010758e399c8b07.pdf">https://www.anjumanihm.com/_files/ugd/2012_ff_f0eb3da5114f49c99010758e399c8b07.pdf</a>
Any other relevant information	<a href="https://www.anjumanihm.com/_files/ugd/2012_ff_f0eb3da5114f49c99010758e399c8b07.pdf">https://www.anjumanihm.com/_files/ugd/2012_ff_f0eb3da5114f49c99010758e399c8b07.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**The institution actively celebrates national and international commemorative days, events, and festivals to promote unity, cultural appreciation, and global awareness among students and staff. National observances such as Independence Day, Republic Day, Gandhi Jayanti, and Constitution Day are celebrated to foster patriotism and respect for democratic values. International days like World Environment Day, International Women's Day, and International Yoga Day are recognized to raise global awareness**

and encourage responsible citizenship. Festivals from various cultures and religions, including Diwali, Eid, and Christmas, are celebrated, reflecting the institution's commitment to diversity, inclusivity, and communal harmony. These celebrations not only preserve cultural heritage but also raise awareness about global solidarity and environmental sustainability. Furthermore, academic activities such as seminars, workshops, and guest lectures are often part of these events, enhancing the educational experience and promoting intellectual engagement. Through these initiatives, the institution demonstrates its dedication to creating a vibrant, inclusive, and culturally rich learning environment that fosters national pride while embracing global interconnectedness.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The "Balanced Diet" practice at Anjuman I Islam's IHM ensures students and staff receive nutritious meals, focusing on education and practical experience. The initiative provides complimentary, nutrient-rich meals daily to 400-500 diners, prepared by students and chefs in the Quantity Training Kitchen (QTK). It teaches students the importance of balanced diets, operational skills, and kitchen management, from menu planning to food service.

The practice includes daily meal preparation, service management, and post-service tasks like cleaning and crowd control, helping students develop technical and managerial skills. Key steps involve menu selection, budget planning, food preparation, and service coordination, with staff and students adhering to strict SOPs.

This initiative has been a success for over 15 years, benefiting students by imparting practical skills in food production and dining area operations. It fosters teamwork, discipline,

leadership, and decision-making, equipping students for careers in the hospitality industry. Challenges include budget management, taste retention, and maintaining nutritional standards, but the program's strong structure and fiscal strategy ensure its success.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.anjumanihm.com/files/ugd/2012ff_b7c3f32c425e460299b98d49fcd370e7.pdf">https://www.anjumanihm.com/files/ugd/2012ff_b7c3f32c425e460299b98d49fcd370e7.pdf</a>
Any other relevant information	<a href="https://www.anjumanihm.com/files/ugd/2012ff_b7c3f32c425e460299b98d49fcd370e7.pdf">https://www.anjumanihm.com/files/ugd/2012ff_b7c3f32c425e460299b98d49fcd370e7.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Training & Placement (T&P) Cell at Anjuman-I-Islam's Institute of Hospitality Management (AIIHM) plays a crucial role in facilitating internships and placements for students. For second-year students, internships are mandatory, and the T&P Cell assists by placing students in prestigious hotels, ensuring they gain multi-departmental exposure across core areas like food production, front office, housekeeping, and food and beverage services, as well as allied departments such as HR, sales, and finance. The T&P Cell stays in touch with hotel HR teams to ensure proper execution of internships and supports students in completing formalities like log books and obtaining certificates.

For campus placements, the T&P Cell actively engages with industry leaders to organize on-campus interviews and refer students for various job opportunities. It also collaborates with alumni, many of whom are successful in hospitality and other sectors, to share new job openings and career advice.

AIIHM takes pride in its distinctive alumni network, with graduates excelling in hospitality and beyond, such as management, music, and sports. The alumni are a key part of the institution's success, offering invaluable support by providing updates on job opportunities, donating resources, and helping the institute build connections. Their strong presence fosters a sense of community and pride among students, reinforcing the institution's reputation as a preferred choice for those seeking a career in hospitality.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

Anjuman-I-Islam's Institute of Hospitality Management has devised an action plan to align with NAAC's Criterion 7, focusing on gender equity, environmental sustainability, human values, and institutional governance. The plan includes conducting workshops, seminars, and awareness campaigns on gender sensitivity and implementing leadership programs for women faculty, staff, and students. In environmental sustainability, the institute will increase renewable energy use, prioritize energy-efficient LED equipment, maintain green spaces, and organize tree and sapling plantation drives. Water conservation will be enhanced, along with annual beach clean-up initiatives.

Strict adherence to the Code of Conduct will be enforced, ensuring compliance with student regulations. An annual valedictory event will recognize academically outstanding students, incentivizing academic excellence. The institute will also engage in community outreach programs, social welfare initiatives, faculty development programs (FDPs), and community cleaning drives to promote human values and social responsibility.

Efforts to reduce food wastage and encourage nutritional diets will be implemented through workshops and awareness campaigns. The anticipated outcomes include increased participation in sustainability and gender equity initiatives, stronger community involvement, better resource management, and a platform for emerging talents via inter-collegiate events like "Magn." This comprehensive plan aims to foster student development, skills, and social responsibility while enhancing campus culture.